



This is to inform you that a meeting of the
FINANCE & GENERAL PURPOSES COMMITTEE
will be held on **Monday 16th December 2024**, Lenham Community Centre at 7.30pm

Agenda

Public Participation

1. To accept apologies for absence.
2. Nominations for substitutions.
3. Declarations of interest on the agenda.
4. In accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, the Council is to determine which items, if any, should be taken with the public and press excluded.
5. Minutes from F&GP Committee meeting held on Monday 25th November 2024
6. RFO Financial report and update on work in progress to include:
 - a. Review payment list for recommendation to full council
(Details of payments and income to be tabled)
 - b. Bank Reconciliation report and budget statement for November
 - c. Update on external audit
 - d. To consider draft Budget 25/26
7. To review requirements for interim audit:
 - a. To review Financial Risk Management Record
 - b. To review Asset Register
 - c. To approve quarterly reports in line with transparency code
8. Update on Section 106 & CIL monies due / applications for funds made.
9. To consider proposals and quotes for play parks – as per circulated report
10. To consider tender submissions for reconfiguration of public toilets.
11. Projects update to include:
 - a. CCTV
 - b. Replacement floor at 1A
 - c. Lenham Nursery
12. Correspondence received (for information only)
13. Summary of recommendations to full council

L Westcott

Mrs L Westcott
Clerk to Lenham Parish Council

10th December 2024