



This is to inform you that a meeting of the
FINANCE & GENERAL PURPOSES COMMITTEE
will be held on **Wednesday 28th August 2024**, Lenham Community Centre at 7.30pm
Agenda

Public Participation

1. To accept apologies for absence.
2. Nominations for substitutions.
3. Declarations of interest on the agenda.
4. In accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, the Council is to determine which items, if any, should be taken with the public and press excluded.
5. Minutes from F&GP Committee meeting held on Monday 22nd July 2024
6. RFO Financial report and update on work in progress to include:
 - a. Review payment list for recommendation to full council (Details of payments and income to be tabled)
 - b. Bank Reconciliation report for April, May, June and July
 - c. Quarter 1 flex budget report
 - d. Insurance update
 - e. Review of bank mandate
 - f. Financial regulations
7. Update on Section 106 & CIL monies due / applications for funds made.
8. Training plans - To consider training as follows:
 - a. L Westcott to attend "Introduction to CiLCA" at £50
 - b. L Westcott to register for "Building Your Portfolio" webinars at £250
 - c. S Newell to complete ILCA at £120
 - d. L Westcott and J Britt to attend the KALC finance conference on 17th September at £70 each
9. Projects update to include:
 - a. Reconfiguration of public toilets
 - b. Lenham Nursery – to consider ownership/ lease/ heads of terms options
10. Discussion on Harrow Inn - Support and Assistance with ACV Application for the Harrow Inn
11. Correspondence received (for information only)
12. Summary of recommendations to full council

L Westcott

Mrs L Westcott
Clerk to Lenham Parish Council

15th August 2024