



NOTICE OF THE ANNUAL MEETING OF THE COUNCIL

Of Lenham Parish Council 7:00 - 7:30pm on Wednesday 15th May 2024

AGENDA

24/01 Election of Parish Council Chair.

24/02 To receive the declaration of acceptance from newly elected chair of council.

24/03 Election of Parish Council Vice Chair.

24/04 To receive the declaration of acceptance from newly elected vice chair of council.

24/05 To receive acceptance of office from all members.

24/06 Apologies for absence received.

24/07 To receive declarations of interest on the agenda, declarations to changes to the Register of Interests, and to consider Requests for dispensations.

24/08 Public participation

24/09 To request notification of intention to film, photograph or record any items.

24/10 Formation of Council Committees and nominations of members

- a. Finance and General Purposes Committee (6)
- b. Planning and Implementation Committee (6)
- c. Staffing Committee (3)

24/11 Review of Delegation arrangements to Committees and their Terms of Reference

24/12 Formation of working groups:

- a. Environmental working group
- b. Sports and Recreation Working Group
- c. Maidstone Road Car park extension

24/13 Councillor responsibilities – review existing and vacant responsibilities.

24/14 Appointment of Representatives to outside bodies:

- a. Kent Association of Local Councils (KALC)
- b. Lenham Community Centre
- c. Honywood & Douglas Alms-Houses Charity

24/15 To consider the adoption of the Council's updated Standing Orders May 2024

24/16 To consider the adoption of the Council's updated Financial Regulations May 2024

Signed: 
Lisa Westcott
Clerk to Lenham Parish Council

9th May 2024