



This is to inform you that a meeting of the  
**FINANCE & GENERAL PURPOSES COMMITTEE**  
will be held on **Monday 23<sup>rd</sup> September 2024**, Lenham Community Centre at 7.30pm

### Agenda

#### Public Participation

1. To accept apologies for absence.
2. Nominations for substitutions.
3. Declarations of interest on the agenda.
4. In accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, the Council is to determine which items, if any, should be taken with the public and press excluded.
5. Minutes from F&GP Committee meeting held on Wednesday 28<sup>th</sup> August 2024
6. RFO Financial report and update on work in progress to include:
  - a. Review payment list for recommendation to full council  
(Details of payments and income to be tabled)
  - b. Bank Reconciliation report for August
  - c. Update on external audit
  - d. Update on Scribe accounting software
  - e. Draft Financial regulations – to be considered for adoption at October LPC
7. Update on Section 106 & CIL monies due / applications for funds made.
8. To update on William Pitt Field works and consider a request for a meeting from LWFC
9. To consider grant application from Lenham Community Centre
10. Projects update to include:
  - a. Reconfiguration of public toilets
  - b. Replacement floor at 1A
  - c. Lenham Nursery
11. Correspondence received (for information only)
12. Summary of recommendations to full council

*L Westcott*

Mrs L Westcott  
Clerk to Lenham Parish Council

16<sup>th</sup> September 2024